



CONFERENCE SESSIONS

October 27–29, 2026

Professional Development Session Guide

Sessions are organized by day and time.

Each listing shows the speaker, a session description, and the CPA designation area.



***EVERY GREAT PERFORMANCE BEGINS BEHIND THE CURTAIN
JOIN US TO LEARN HOW TO HAVE DRAMA FREE TEAMS***

SESSIONS AT A GLANCE

Full session details follow, in the same order.

TUESDAY

OCTOBER 27

8:30 am - 11:30 am

- Pre-Conference: AP 101
- Pre-Conference: Scared Deductionless: A Payroll 101 Survival Guide

9 am - 3 pm

- School Bookkeeper Bootcamp

2:30 pm - 3:20 pm

- Credit Card Best Practices
- Let Living Well Recharge Your Mind and Body
- New Finance Officer - From Overwhelmed to On It
- Panel Discussion on AP Vendor Setup Best Practices
- Playing by the Rules: Charitable Gaming for Kentucky Schools
- Salary & Benefit Projections Made Simple
- Understanding Chart of Accounts & Clean Up
- Capital Funding Considerations for FY 2027 and Beyond

3:35 pm - 4:25 pm

- Hired to Retired: Navigating Onboarding & Offboarding Like a Pro
- KPPA Updates
- Let Living Well Recharge Your Mind and Body
- Playing by the Rules: Charitable Gaming for Kentucky Schools
- Redbook Changes
- SBDM Allocations
- When the Receipts Go Public
- Tyler Employee Access and More

WEDNESDAY

OCTOBER 28

8:15 am - 9:05 am

- Better Together: When HR & Finance Work as One
- Beyond Free Meals: Understanding the Financial Impact of CEP
- Capital Funds Request & Transfer
- General Billing & Cash Receipts
- Journal Import
- Top 10 Management Tips
- TRS Updates: Senate Bill 9
- Tyler Tech: 1095
- Follow the Money: Gaining Visibility Across Your Entire District

9:20 am - 10:10 am

- Behind the Curtain: The Story Your Balance Sheet Is Telling
- BG-1 & BG-5
- Customer Service Through Difficult Times
- From Blank Cell to Better Decisions: Practical AI for School Business Teams
- Generating Budgets & Rolling to Draft
- W-2 Readiness: Balancing for a Smooth Year-End
- Walmart Business for Schools
- Finding the Money

11 am - 11:50 am

- 2026 Law Update: Impacts of recent legislation on district policies
- Employee Access Replaces ESS
- FACPAC KDE
- HB 67 Panel
- Outstanding, But Not Forgotten
- Reading the Financial Script: Key Indicators and Strategies to Prevent Budget Disaster
- Recruiting, Retaining, and the Real Cost of Turnover for Classified Operational Staff
- SEEK
- Behind the Benefits Curtain

1:30 pm - 2:20 pm

- Behind the Scenes: Practical AI Tips You Can Use Today
- GASB 103 - The New Reporting Model
- Getting to Know the LEA MOE Calculator
- Open Records Request
- PII - session on what information to protect
- Producing IRS Form 941 with Enterprise Forms
- Residual Funds Class
- The Payback Process: Handling Payroll Deduction Refunds
- What to Do When Your District Runs Out of Record Storage Space

3 pm - 3:50 pm

- Audit Ready Financial Workpapers
- From Void to Valid: Corrections in AP & Purchasing
- HR: Solving Problems You Didn't Know You Had
- KDE IDEA Fiscal Requirements and Trends
- Medicaid Cost Reporting: Quarterly Requirements
- Payroll Best Practices: Employee Setup from Hire to Retire
- Solutions Showcase: Your Questions Take Center Stage
- Wage & Hour
- Two Sides, One Mission: Strengthening the HR-Payroll Partnership

4 pm - 4:50 pm

- 1099 Changes CPA or IRS
- Getting the Most from Payroll Control Settings
- Ghosts in the Grants: Fund 2 Cleanup
- Medicaid Cost Reporting: Annual Requirements
- Munis Employee Master
- Soft Skills for the Number Crunchers
- Wage & Hour
- From School Sites to the Board: AI-Powered Financial Reporting

THURSDAY

OCTOBER 29

8:30 am - 9:20 am

- Online Shopping: Who Doesn't Love It?
- Basic School Finance for Community Members
- Employee Position Control
- How Indirect Costs Directly Benefit Your District
- Legislative Updates
- Tyler Content Manager

9:30 am - 10:20 am

- Curtain Call Conversation - Accounts Payable
- Curtain Call Conversation - Finance Officers
- Curtain Call Conversation - HR
- Curtain Call Conversation - Payroll

TUESDAY**OCTOBER 27****8:30 am - 11:30 am****Pre-Conference: AP 101**

Speaker: Stephanie Smith, Finance Analyst, Fayette County Public Schools, Lisa Evans, Financial Coordinator, Accounts Payable, Jessamine County Schools, & Kaley Bivins, Assistant Director of Finance, Mercer County Schools

Accounts payable from beginning to end.

CPA Designation: Accounting

Pre-Conference: Scared Deductionless: A Payroll 101 Survival Guide

Speaker: Erin Harlow, Supervisor of Accounting, Kenton County School District & Amber Minor, Chief Financial Officer, Mercer County Schools

Payroll is the one job in the district where everybody notices if you get it wrong. In three hours we'll take the fear out of it: new employee setup, deductions and benefits, retirement and tax reporting, deadlines that sneak up on you, and how to fix it when something goes sideways. Designed for people new to payroll or new to school payroll — bring your questions, leave with a checklist and a lot less dread.

CPA Designation: Accounting

9 am - 3 pm**School Bookkeeper Bootcamp**

Speaker: Emerging Leaders - Board Members

CPA Designation: Specialized Areas of Industry, Accounting

2:30 pm - 3:20 pm**Credit Card Best Practices**

Speaker: Panel led by Angela Copeland, Director of Finance, Paducah Public Schools & Joe Murley, Chief Financial Officer, Barren County Schools

CPA Designation: Accounting

Let Living Well Recharge Your Mind and Body

Speaker: Tara Thurman, M.Ed., LivingWell Regional Coordinator

This interactive session explores simple, practical strategies to recharge mentally and physically using the benefits of the LivingWell Program. Participants will learn how to reduce stress, build healthy habits, and make the most of their LivingWell rewards, including how to earn points and redeem them for digital gift cards or sweepstakes entries. Attendees will leave with actionable self-care tools and a better understanding of how the LivingWell Program is designed to improve your health and wellness.

CPA Designation: Management Services, Specialized Areas of Industry

New Finance Officer - From Overwhelmed to On It

Speaker: Jennifer Hoover, Finance Director, Bellevue Independent Schools

Stepping into the school finance officer role can feel overwhelming. Between endless deadlines, competing priorities, more acronyms than you can count, and the constant feeling that you should already know what you're doing, there is a lot to manage. This session is designed to help new and aspiring school finance officers feel like the never-ending to-do list is a little more manageable. We will talk through budgeting, SEEK, tax rates, grants management, year-end closing, capital fund requests, and other essential financial topics to help you feel more confident.

CPA Designation: Specialized Areas of Industry

Panel Discussion on AP Vendor Setup Best Practices

Speaker: Panel led by Aleisha Ellis, Director of Finance, Clark County Public Schools

This panel will explore the key considerations when setting up a Vendor Pay process, from vendor onboarding and approvals to invoicing, payments, controls, and compliance. Panelists will share practical insights on common challenges, best practices, and what should be considered to create an efficient and well-controlled process.

CPA Designation: Accounting

Playing by the Rules: Charitable Gaming for Kentucky Schools

Speaker: Kentucky Department of Charitable Gaming

Raffles, bingo, pull-tabs, gaming events—when does a school fundraiser become charitable gaming, and what rules apply?

Join representatives from the Kentucky Department of Charitable Gaming for a practical look at the laws, regulations, licensing requirements, and compliance responsibilities surrounding charitable gaming. This session will help school finance professionals better understand what districts, schools, booster groups, PTOs, and other supporting organizations need to know before conducting gaming-related fundraising activities. Learn how to recognize potential compliance issues, avoid common mistakes, and help your school organizations raise funds while still playing by the rules.

CPA Designation: Business Law

Salary & Benefit Projections Made Simple

Speaker: Jennifer Pierce, Director of Finance & Human Resources, Pendleton County Schools

Looking for some budgeting tips and want to learn more about how to utilize the salary and benefit projection feature inside of Enterprise ERP? If you are newer to the school finance scene, you don't want to miss this. This session will provide finance staff with an effective and accurate approach to projecting personnel costs and hopefully teach you some tips and tricks for making the budgeting season of your life just a little bit easier.

CPA Designation: Finance

Understanding Chart of Accounts & Clean Up

Speaker: Marla Carnes, Director of Business Operations, Russell County Schools

CPA Designation: Accounting

Capital Funding Considerations for FY 2027 and Beyond

Speaker: Michael George, Managing Director, Compass Municipal Advisors

CPA Designation: Finance

3:35 pm - 4:25 pm**Hired to Retired: Navigating Onboarding & Offboarding Like a Pro**

Speaker: Latoya Alston, Director of Employment, Hardin County Schools

From the first “Welcome to the team!” to the final “We wish you well!”, every step of the employee journey matters.

This session will walk through best practices for creating smooth, consistent, and compliant onboarding and offboarding processes in your school district. We’ll cover the HR details that can easily fall through the cracks—from new-hire paperwork, payroll and benefits coordination, required documentation, system access, and communication to resignations, retirements, final pay, benefits, equipment returns, and those all-important exit procedures.

Whether employees are coming aboard or heading out the door, you’ll leave with practical ideas to streamline your processes, strengthen communication between HR and Finance, and make sure nothing—or no one—gets lost in the shuffle.

CPA Designation: Management Services, Specialized Areas of Industry

KPPA Updates

Speaker: KPPA Staff

Updates from KPPA

CPA Designation: Management Services, Business Law

Let Living Well Recharge Your Mind and Body

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This interactive session explores simple, practical strategies to recharge mentally and physically using the benefits of the LivingWell Program. Participants will learn how to reduce stress, build healthy habits, and make the most of their LivingWell rewards, including how to earn points and redeem them for digital gift cards or sweepstakes entries. Attendees will leave with actionable self-care tools and a better understanding of how the LivingWell Program is designed to improve your health and wellness.

CPA Designation: Management Services, Specialized Areas of Industry

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CPA Designation: Business Law

Redbook Changes

Speaker: Ryan Laski

CPA Designation: Specialized Areas of Industry, Accounting

SBDM Allocations

Speaker: Jody Maggard, Chief Financial Officer, Perry County Schools

SBDM Staffing Allocations and Budgets - It's important every Finance Officer have an understanding of the district staffing policy and how it translates to significant budget implications. This session will cover the site-based allocation timeline, process from beginning to end, specifically relating to staffing allocation. Additionally, we will have an open discussion on how various aspects of the allocation process may differ from one district to another.

CPA Designation: Finance

When the Receipts Go Public

Speaker: Kaley Bivins, Assistant Director of Finance, Mercer County Schools

When an open records request hits Accounts Payable, every receipt matters. This session covers best practices for responding to open records requests involving invoices, receipts, credit card charges, and purchasing documentation. We'll discuss what records are subject to disclosure, common exemptions, timelines, and how strong AP organization and documentation can make responses smoother and more defensible. Attendees will gain practical tips for working with legal counsel, protecting sensitive information, and responding confidently when the receipts go public.

CPA Designation: Accounting, Business Law

Tyler Employee Access and More

Speaker: Darcee Krauss, Tyler Technologies

Employee Access is transforming the way Enterprise ERP shares and collects employee information. This session will explore how districts can leverage Employee Access to provide employees with convenient, self-service access to important information and processes. Topics will include viewing pay stubs, submitting time entry data, managing open enrollment activities, and other configurable features designed to improve efficiency and engagement.

Participants will learn how Employee Access can be tailored to meet their district's specific needs, streamline administrative tasks, reduce paper-based processes, and enhance communication between employees and HR/payroll teams. Whether you are new to Employee Access or looking to expand its use, this session will provide practical guidance and best practices for maximizing its value within Enterprise ERP. **CPA**

Designation: Information Technology

WEDNESDAY**OCTOBER 28****8:15 am - 9:05 am****Better Together: When HR & Finance Work as One****Speaker:** Latoya Alston, Director of Employment, Hardin County Schools

HR manages the people. Finance manages the dollars. But in a school district, the two are connected in almost every decision we make.

From hiring and staffing to salaries, benefits, payroll, budgeting, position control, and employee separations, strong communication between HR and Finance is essential. This session will explore practical ways Hardin County Schools use to break down silos, improve communication, define responsibilities, and create processes that keep both departments on the same page.

Learn how HR and Finance can move beyond simply working beside each other to truly working together as one team—reducing errors, improving efficiency, and ultimately better serving employees and the district. Because when HR + Finance work together, everything works better.

CPA Designation: Management Services, Specialized Areas of Industry**Beyond Free Meals: Understanding the Financial Impact of CEP****Speaker:** Todd Crumbacker, Director of School Nutrition Services, Bullitt County Public Schools

Community Eligibility Provision (CEP) is about more than providing free meals to students—it is a financial and operational decision that can have a significant impact on a district's Food Service Fund (Fund 51). This session will break down the CEP reimbursement formula and help participants understand how Identified Student Percentage (ISP), participation rates, federal reimbursements, and local financial impact work together. Attendees will explore the financial modeling needed to determine whether CEP makes sense for their district and learn what superintendents, finance officers, and food service directors should consider before making the decision.

Walk away with a clearer understanding of the financial, compliance, and operational implications of CEP—and the information needed to make a well-informed decision for your district.

CPA Designation: Finance, Specialized Areas of Industry**Capital Funds Request & Transfer****Speaker:** Zachary Leftwich, Director of Finance, Green County Schools**CPA Designation:** Finance**General Billing & Cash Receipts****Speaker:** Amy Smith, Interim Executive Director of Financial Services, Fayette County Public Schools

This session will guide you through setting up General Billing & Cash Receipts. This system allows you to track receipts by customer, very similar to tracking vendor payments.

CPA Designation: Accounting**Journal Import****Speaker:** Marla Carnes, Director of Business Operations, Russell County Schools**CPA Designation:** Information Technology

Top 10 Management Tips

Speaker: Susan Barkley, Chief Financial Officer, Shelby County Public Schools

This practical and engaging session will explore the Top 10 Time Management Tips every school business professional can use to regain control of their schedule and improve productivity.

Participants will learn proven strategies for prioritizing high-impact work, batching similar tasks to reduce distractions, managing email more effectively, and setting healthy boundaries by learning when and how to say "no" to non-essential requests. Additional tips will focus on planning techniques, delegation, minimizing interruptions, and creating systems that help prevent tasks from falling through the cracks.

You'll leave with actionable tools and practical ideas that can be implemented immediately to work smarter, reduce stress, and focus more time on the priorities that matter most.

CPA Designation: Management Services, Specialized Areas of Industry

TRS Updates: Senate Bill 9

Speaker: Heidi Yates, TRS

We will discuss Senate Bill 9 and upcoming changes in Pathway to accommodate the requirements of Sick Leave Billing.

CPA Designation: Specialized Areas of Industry

Tyler Tech: 1095

Speaker: Tyler Representative

Preparing and filing IRS Form 1095 can be a complex process, but the right preparation and tools can help ensure a smooth and successful filing season. In this session, participants will learn the key steps for 1095 preparation, processing, and reporting within Enterprise ERP (EERP). We will review best practices, common challenges, and practical tips to help organizations accurately produce and manage 1095 forms. Whether you are new to the process or looking to improve your annual workflow, this session will provide valuable guidance for efficient and compliant 1095 processing.

CPA Designation: Tax

Follow the Money: Gaining Visibility Across Your Entire District

Speaker: Cadie Bergan, Account Executive, Givebacks

Are you confident you can follow the money in your district? District finance teams are responsible for protecting public trust, but financial activity doesn't always live in one place. Payments, fees, fundraisers, activities, and parent-led organizations can create a fragmented picture across the district. So, how do you gain greater visibility without adding more work for your team? Join us for a practical conversation about creating a more connected financial ecosystem and how you can maintain financial visibility with Givebacks.

CPA Designation: Finance

9:20 am - 10:10 am

Behind the Curtain: The Story Your Balance Sheet Is Telling

Speaker: Jeff Davis, SASBO

Every great performance depends on what's happening behind the curtain, and the same is true for your district's finances. While budgets and revenue reports often take center stage, the balance sheet reveals the deeper financial story of your organization. Understanding what it's telling you can help identify strengths, uncover risks, and support better financial decision-making.

In this session, attendees will learn how to read and interpret key components of the balance sheet, including assets, liabilities, deferred inflows and outflows, fund balance, and net position.

Whether you're new to school finance or a seasoned business official looking to strengthen your financial analysis skills, this session will provide a practical framework for turning balance sheet data into meaningful information.

CPA Designation: Accounting

BG-1 & BG-5

Speaker: Tanesha & John Gilbert KDE

CPA Designation: Finance, Specialized Areas of Industry

Customer Service Through Difficult Times

Speaker: Sara Summerville, Insurance/Benefits Coordinator, Bullitt County Public Schools

This training focuses on providing effective customer service during challenging and stressful situations. Participants will explore practical strategies for handling difficult conversations, responding to frustrated customers, communicating with professionalism, and finding solutions while maintaining positive relationships. The session will emphasize the unique challenges faced by school finance personnel when working with employees, families, vendors, and the public.

CPA Designation: Management Services, Specialized Areas of Industry

From Blank Cell to Better Decisions: Practical AI for School Business Teams

Speaker: Clint Litzinger, Educational Technology and AI Integration Specialist, Northern Kentucky Cooperative for Educational Services

AI is becoming a practical thought partner for school business work—but only when people know how to use it wisely. In this interactive session, participants will see realistic, low-risk ways AI can support everyday tasks such as interpreting Excel data, building formulas, spotting patterns, drafting clear communications, and turning information into decision-ready summaries. We will focus on prompts and workflows that save time while keeping people in charge of accuracy, judgment, confidentiality, and the final decision. Participants will leave with practical examples they can adapt to their own finance, operations, and administrative work the next day.

CPA Designation: Information Technology

Generating Budgets & Rolling to Draft

Speaker: Marla Carnes, Director of Business Operations, Russell County Schools

CPA Designation: Finance

W-2 Readiness: Balancing for a Smooth Year-End

Speaker: Erin Harlow, Supervisor of Accounting, Kenton County School District

Accurate W-2 reporting begins with a strong reconciliation process. This session will provide an overview of W-2 preparation and the key steps involved in balancing payroll data prior to year-end reporting. Participants will learn common causes of balancing discrepancies, techniques for identifying and researching variances, and best practices for resolving issues before forms are produced. Whether you are new to the process or looking to strengthen your year-end procedures, this session will offer practical guidance to help ensure accurate and timely W-2 reporting.

CPA Designation: Tax

Walmart Business for Schools

Speaker: Eydie Tate, Chief Financial Officer, Hopkins County Schools & Zachary Leftwich, Director of Finance, Green County Schools

This session explores building Walmart Business for a school district to streamline purchasing and maximize efficiency.

CPA Designation: Management Services

Finding the Money- How Vendor Expense Transparency Can Reconcile Budget Gaps in Kentucky Schools

Speaker: Ryan Ball and Clay Mason, ERA Group

Budget gaps don't always require more revenue—they may require a better understanding of where existing dollars are going. ERA Group helps Kentucky school districts uncover hidden savings within their current vendor spend by analyzing expenses, benchmarking pricing and contracts, and identifying opportunities across key operating categories. Through Cost Intelligence, SpendVue analytics, and category expertise, districts gain greater visibility into vendor costs and a practical roadmap for capturing savings—allowing finance leaders to redirect dollars toward the priorities that matter most.

CPA Designation: Finance

11 am - 11:50 am

2026 Law Update: Impacts of recent legislation on district policies

Speaker: Kerri Schelling, Executive Director, John Powell, Staff Attorney, and Davonna Page, Policy & eMeeting Services Manager, Kentucky School Boards Association (KSBA)

Each year, new legislation and legal decisions impact school operations. Experts from the Kentucky School Boards Association will review recent education policy developments and their direct and indirect effects to district finance.

CPA Designation: Business Law

Employee Access Replaces ESS

Speaker: Amy Smith, Interim Executive Director of Financial Services, Fayette County Public Schools

Prepare for the future! This session will guide you through setting up Employee Access, the replacement for the ESS program, and highlight its new features.

CPA Designation: Management Services, Specialized Areas of Industry

FACPAC KDE

Speaker: Tanesha Keene & John Gilbert, Facilities Branch, KDE

FACPAC processes

CPA Designation: Finance, Specialized Areas of Industry

HB 67 Panel

Speaker: Panel led by Joe Murley, Chief Financial Officer, Barren County Schools

CPA Designation: Business Law

Outstanding, But Not Forgotten

Speaker: Amber Minor, Chief Financial Officer, Mercer County Schools

Every district has them: checks that never cleared, sitting on the bank rec year after year. Voiding them back into fund balance isn't an option — under KRS Chapter 393A, that money belongs to the payee, and school districts are legally “holders” required to report it to the Kentucky State Treasurer. This session walks through the full annual cycle of unclaimed property: what qualifies, dormancy periods, due diligence letters, building and filing the NAUPA report by November 1, and the internal controls that keep the list short. Includes a plan for districts that have never filed — and how to check whether the state is holding money that belongs to you.

CPA Designation: Accounting, Business Law

Reading the Financial Script: Key Indicators and Strategies to Prevent Budget Disaster

Speaker: Susan Barkley, Chief Financial Officer, Shelby County Public Schools

Just as every successful performance follows a carefully crafted script, sound financial management requires keeping a close eye on the indicators that reveal what's coming next. In this session, school business professionals will learn how to identify and monitor the key financial metrics that provide early warning signs of budget challenges before they become full-blown crises.

Participants will explore critical indicators that help tell the financial story of their district, including revenue trends, expenditure patterns, cash flow, fund balance health, staffing costs, and budget-to-actual performance. Through practical examples and real-world scenarios, attendees will discover how to spot concerning trends, ask the right questions, and take corrective action before budget drama takes center stage.

CPA Designation: Finance

Recruiting, Retaining, and the Real Cost of Turnover for Classified Operational Staff

Speaker: David Lyons, Human Resource Director, Powell County Schools

Operational staff are the backbone of every school district—yet recruiting and retaining bus drivers, custodians, maintenance teams, food service staff, and clerical support continues to be one of the most persistent challenges in Kentucky schools. This session explores practical, finance-informed strategies for building a stable classified workforce, including compensation structures, scheduling flexibility, workplace culture, and onboarding practices that actually work. Participants will also examine the hidden financial impact of turnover—from overtime and substitute costs to training time, safety risks, and service disruptions—helping leaders quantify why retention is not just an HR issue, but a fiscal priority.

CPA Designation: Finance, Management Services, Specialized Areas of Industry

SEEK

Speaker: Jody Maggard, Chief Financial Officer, Perry County Schools

The Support Education Excellence in Kentucky (SEEK) funding program is a formula driven allocation of state provided funds to local school districts. For most school districts, SEEK remains the largest source of revenue. During this session, we will dive into the weeds of the formula, data inputs, and other factors impacting SEEK funding. If at the end of this session, you are not able to calculate your districts SEEK revenue, the presenter has done a poor job!

CPA Designation: Finance

Behind the Benefits Curtain: Pulling Back the Curtain on School Benefits Strategies

Speaker: Kate Mathis and Rebecca Combs, American Fidelity

In this session, attendees will participate in a fun challenge that will answer burning questions & generate discussion--giving everyone an opportunity to learn!

CPA Designation: Management Services, Specialized Areas of Industry

1:30 pm - 2:20 pm**Behind the Scenes: Practical AI Tips You Can Use Today****Speaker:** Panel led by Susan Barkley, Chief Financial Officer, Shelby County Public Schools

Artificial intelligence is changing the way organizations work, but what does that look like in a school district business office? Join a panel of school business professionals from districts across Kentucky as they share how they are using AI tools today to save time, improve communication, increase efficiency, and tackle everyday challenges.

Panelists will discuss real-world applications of AI that can be applied to both work and personal situations. Attendees will hear practical tips for getting started, regardless of their current level of AI experience.

Whether you're experimenting with AI for the first time or looking to expand its, this interactive discussion will provide ideas, insights, and actionable strategies you can take back and implement immediately.

CPA Designation: Information Technology**GASB 103 - The New Reporting Model****Speaker:** Eddie Muns, Chief Financial Officer, Anchorage Public School

Whether you prepare your own financial statements or just need to maintain the skills, knowledge and expertise required to supervise your team, this course will get into the weeds about implementing the new statement effective June 30, 2026.

CPA Designation: Accounting**Getting to Know the LEA MOE Calculator****Speaker:** Chris Thacker, IDEA Data and Fiscal Consultant, KDE

OSEEL has used the LEA MOE Calculator since 2014-2015. This session will review the many tabs of this tool and demonstrate the wealth of information it contains. The session will also show participants how the tool may be used to better plan, budget, and spend state and local funds supporting special education programs as necessary to meet the IDEA's Maintenance of Effort standards.

CPA Designation: Specialized Areas of Industry**Open Records Request****Speaker:** KSBA Staff**CPA Designation:** Business Law**PII - session on what information to protect****Speaker:** Robert Hackworth, Chief Information Security Officer, KDE**CPA Designation:** Information Technology**Producing IRS Form 941 with Enterprise Forms****Speaker:** Tyler Representative

Learn how to generate and print IRS Form 941 and Schedule B using Enterprise Forms (formerly ReadyForms) in Munis Enterprise ERP (EERP) versions 2024.x and later. This session provides an overview of the required setup, processing steps, and best practices for producing accurate, compliant federal payroll tax forms. Attendees will gain a clear understanding of how Enterprise Forms integrates with Munis to streamline the creation and distribution of these critical payroll reporting documents.

CPA Designation: Tax

Residual Funds Class

Speaker: Mark Woods, Chief Financial Officer, Madison County Schools & Jason U'Wren, Chief Financial & Facilities Officer, Jessamine County Schools

CPA Designation: Finance

The Payback Process: Handling Payroll Deduction Refunds

Speaker: Erin Harlow, Supervisor of Accounting, Kenton County School District

Payroll deduction errors can happen, but correcting them accurately and efficiently is essential. This session will guide participants through the processes of identifying, calculating, and processing payroll deduction refunds, reversals, and recoveries.

CPA Designation: Accounting

What to Do When Your District Runs Out of Record Storage Space

Speaker: Don Mapes, Page44 LLC

How Districts can reduce physical record storage, improve access to records, and create a more efficient digital records management process.

Learn the steps to cost effectively manage your district records without breaking the budget. Where do I start..What are my options...How much does it cost to have our records scanned..How do we store and access our digital records?

CPA Designation: Information Technology

3 pm - 3:50 pm

Audit Ready Financial Workpapers

Speaker: Jeff Davis, SASBO & Susan Barkley, Chief Financial Officer, Shelby County Public Schools

A successful audit starts long before the auditors arrive. This session will focus on practical strategies for staying audit-ready throughout the year by maintaining organized documentation, developing effective workpaper processes, and establishing strong recordkeeping practices. Participants will learn how proactive preparation can reduce audit stress, improve efficiency, and potentially reduce costs. This session will provide actionable tips to help ensure a smoother, more successful audit experience.

CPA Designation: Auditing

From Void to Valid: Corrections in AP & Purchasing

Speaker: Kaley Bivins, Assistant Director of Finance, Mercer County Schools

Mistakes happen—but fixing them correctly is what matters. This session walks through common Accounts Payable and purchasing errors, including voiding checks, correcting invoices, modifying purchase orders, and handling documentation when things don't go as planned. We'll focus on practical, compliant ways to clean up transactions while maintaining strong internal controls and audit readiness. Attendees will leave with clear strategies for turning accounting missteps into valid, defensible records.

CPA Designation: Accounting

HR: Solving Problems You Didn't Know You Had

Speaker: Ann Love, Assistant Superintendent, Hopkins County Schools

What if some of your biggest organizational challenges haven't shown up yet—but HR sees them coming? In this session, we will pull back the curtain on the invisible problems that quietly undermine schools and districts every day. From inconsistent hiring and informal accommodations to burnout, turnover, and compliance risks, these issues often go unnoticed until they become a crises. Designed for education leaders including HR professionals, superintendents, and central office leaders, this session highlights how proactive HR practices prevent disruption, protect people, and help to preserve the district's instructional

focus. Through real-world scenarios and practical examples, participants will see how HR identifies patterns early, intervenes strategically, and solves problems before they impact staff, students or budgets. Participants will leave with a new perspective on HR—not as a reactive department, but as a powerful prevention tool—and concrete strategies for partnering with HR to create stability, consistency, and stronger school systems.

CPA Designation: Management Services, Specialized Areas of Industry

KDE IDEA Fiscal Requirements and Trends

Speaker: Darnell McIntosh & Jarrod Slone

CPA Designation: Finance, Auditing

Medicaid Cost Reporting: Quarterly Requirements

Speaker: Zachary Leftwich, Director of Finance, Green County Schools

CPA Designation: Accounting

Payroll Best Practices: Employee Setup from Hire to Retire

Speaker: Travis Johnson, Chief Financial Officer, Butler County Schools

From initial hire through every change in an employee's career, the Employee Master, Job/Salary, and Deductions screens in Munis can undergo significant updates. This session covers what triggers these changes, how to make them correctly, and best practices to keep payroll running smoothly and audit-ready.

CPA Designation: Accounting

Solutions Showcase: Your Questions Take Center Stage

Speaker: Panel

Have a work related challenge you cannot quite solve? Bring it to the Solutions Showcase! Attendees may submit questions anonymously or ask them live about finance, payroll, HR, purchasing, budgeting, Munis, compliance, and everyday district operations. A rotating panel of experienced KASBO members will share practical solutions, helpful resources, and lessons learned from the field. No formal presentation, just candid conversation, collaborative problem-solving, and real answers to real school business questions.

CPA Designation: Management Services, Specialized Areas of Industry

Wage & Hour

Speaker: Kenneth Hammons, Assistant Director, Kentucky Labor Cabinet

CPA Designation: Business Law

Two Sides, One Mission: Strengthening the HR-Payroll Partnership

Speaker: Jennifer Duvall and Rob Tibbs, RedRover

HR and payroll are often treated as separate functions — different offices, different priorities, different pain points. But in districts, especially smaller ones where a single person may wear both hats, the line between the two blurs fast. This session breaks down the distinct tasks that live in each area, then explores where they intersect: onboarding, leave tracking, step/lane placement, position control, and more. The goal isn't to rank which function matters more — it's to recognize that every HR decision has a payroll consequence, and every payroll process has an HR impact, and staff feel it either way. Beyond compliance and accuracy, this partnership shapes the employee experience itself: a delayed paycheck, a leave request lost between offices, or a step placement error doesn't just create administrative headaches — it erodes trust and satisfaction for the people doing the work of educating students. Attendees will leave with a clearer map of where these responsibilities live, where they overlap, and how better collaboration (even when it's collaboration with yourself) reduces errors and builds trust with staff.

CPA Designation: Accounting, Management Services, Specialized Areas of Industry

4 pm - 4:50 pm**1099 Changes**

Speaker: Joe Montgomery, Montgomery and Company, PLLC

CPA Designation: Tax

Getting the Most from Payroll Control Settings

Speaker: Tyler Representative

Payroll Control Settings play a critical role in how EERP Human Capital Management processes payroll and related activities. This session explores key payroll control settings, including commonly adjusted configurations, lesser-known options, and recent enhancements. Attendees will gain a better understanding of how these settings impact payroll processing and other HCM functions, helping them optimize system performance and ensure efficient operations.

CPA Designation: Information Technology

Ghosts in the Grants: Fund 2 Cleanup

Speaker: Amber Minor, Chief Financial Officer, Mercer County Schools

Something's haunting your Special Revenue Fund. Expired projects that never closed, balances that don't tie to the final expenditure report, negative cash from a grant two superintendents ago. This session is a practical guide to finding what's hiding in Fund 2, clearing it the right way, and keeping it from coming back.

CPA Designation: Accounting

Medicaid Cost Reporting: Annual Requirements

Speaker: Zachary Leftwich, Director of Finance, Green County Schools

CPA Designation: Accounting

Munis Employee Master

Speaker: Shaunna Cornwell, Bowling Green Independent

CPA Designation: Accounting

Soft Skills for the Number Crunchers

Speaker: Lisa Lewis, Director of Finance, Bullitt County Public Schools

Numbers may be the easy part. Working with people can be the real challenge! This session explores the essential soft skills that help Kentucky public school finance professionals communicate effectively, build positive relationships, handle challenging situations, and work successfully with colleagues, administrators, and the public. Participants will learn practical strategies for communication, teamwork, professionalism, problem solving, and navigating the people side of school finance.

CPA Designation: Specialized Areas of Industry

Wage & Hour

Speaker: Kenneth Hammons, Assistant Director, Kentucky Labor Cabinet

CPA Designation: Business Law

From School Sites to the Board: AI-Powered Financial Reporting

Speaker: David Osbourn, Third Line Inc.

School finance teams are being asked to provide faster, clearer financial information to principals, district leadership, and boards—without creating more manual reporting work. This session will show how AI and modern reporting tools can turn existing ERP data into useful, audience-specific financial reports.

Attendees will see a live demonstration of reporting for individual school sites, district leadership, and the board, including budget-to-actuals, purchasing and spending, and executive-level summaries. The session will focus on reducing manual Excel work and making financial information easier to access, understand, and act on, regardless of ERP platform.

CPA Designation: Information Technology

THURSDAY

OCTOBER 29

8:30 am - 9:20 am

Online Shopping: Who Doesn't Love It?

Speaker: Judy Spalding, Chief Financial Officer, Washington County Schools

This session will show the MUNIS setup for online shopping using Amazon as an example. The class will provide steps from sharing their online carts to automatic ordering of items.

CPA Designation: Management Services

Basic School Finance for Community Members

Speaker: Jennifer Wilson, Director of Finance, Fayette County Public Schools

This session shares a practical district case study on making basic school finance accessible, giving the public a better understanding of financial reports and funding mechanics to help them follow board discussions.

CPA Designation: Finance

Employee Position Control

Speaker: Kady Arant, Payroll, Calloway County Schools

CPA Designation: Management Services, Specialized Areas of Industry

How Indirect Costs Directly Benefit Your District

Speaker: Raeann Grubbs, Assistant Director of Finance, Jessamine County Schools

This session frames indirect cost recovery not merely as a regulatory requirement, but as an essential financial mechanism to protect local tax revenues, subsidize general administrative functions, and expand the district's operational capacity.

CPA Designation: Accounting, Finance

Legislative Updates

Speaker: Wayne Young, General Counsel, KASA

This session provides an overview of recent legislative updates and their operational impact on district management.

CPA Designation: Business Law

Tyler Content Manager

Speaker: Vanessa McCall, Accounting Manager, Fayette County Public Schools

This session covers managing and troubleshooting TCM in Accounts Payable, with a quick review of its application in other modules.

CPA Designation: Information Technology

9:30 am - 10:20 am**Curtain Call Conversation - Accounts Payable**

Speaker: KASBO Board

CPA Designation: Accounting

Curtain Call Conversation - Finance Officers

Speaker: KASBO Board

CPA Designation: Finance

Curtain Call Conversation – Human Resources

Speaker: KASBO Board

CPA Designation: Management Services, Specialized Areas of Industry

Curtain Call Conversation - Payroll

Speaker: KASBO Board

CPA Designation: Accounting

Times and locations are subject to change. • Keep this guide handy throughout the conference.